# **EMPOWER BUSINESS SOLUTIONS**



#### TO EMPOWER PEOPLE WITH CLEAR BUSINESS BLUEPRINTS.

Empower Business Solutions, founded in March 2013 by Emma Almansoori, offers a range of business consulting services to small and midsize businesses in Bahrain and the GCC region. We target startup businesses to help them with business planning, developing policies and procedures, and the development of the IT infrastructure. For established organizations, we perform strategic business planning to help identify areas of weaknesses and areas of strengths in the organization. We also offer a wide range of management skills on a part time basis for SMEs that cannot afford full-time staff.



## **Our Services**

#### Value AddedTax

- Impact Assessment
- VAT registration
- Implementation
- Filing Support
- Employee Training
- Advice on VAT compliance

#### **Business Advisory**

- Feasibility Study
- Business Valuation
- Business Plan
- Process Improvement and Reengineering
- Market Research
- Financial Planning
- Strategy Development

### **Legal Advisory**

- Assistance in Company Formation
- Amendment of Memorandum of Articles and Association
- Preparation of Business Legal Documents
- •Registration of Trademark and Intellectual Properties

### Quality Assurance and Advisory

- Policies and Procedures Manual
- Internal Control Review
- Preparation of Accounting Manuals
- •Internal Audit Risk and Compliance Services

#### Financial Accounting Outsourcing (FAO)

- Payroll support
- Account reconciliation
- Fixed assets
- Document management
- Bill pay

- Invoicing
- General ledger
- Accounts payable
- Accounts receivable
- Analysis

#### Key benefits of FAO

#### Increased efficiency

By leveraging an FAO provider with industry experience, companies can standardize and streamline processes throughout the company. Information availability is also more efficient and effective.

#### Flexibility and scalability

Outsourcing allows the organization to grow and change without having to spend valuable time focusing on noncore processes.

#### Cost reduction

Reduced resource requirements and standardization of technology allow the organization to achieve greater bottom line performance through reduced operating costs and improved efficiencies.

Improved customer and vendor relationships Outsourcing often leads to better quality of service and therefore, improves relationships with customers and vendors.

#### Fees

The pricing for our services depends on a variety of factors and differ from project to project. For members of the AUB SME Platform, there will be a 20% discount based on estimated time for completion of each project.

